

**If you have ceased operations, check "CANCEL SFU Permit" below and enter the cancel date.**

Corrections - please explain

If you have any questions about your SFU renewal or need forms, contact the Tax Commission by calling (801) 297-7705 or toll-free 1-800-662-4335, ext. 7705 or access the Tax Commission web site at tax.utah.gov.

## Instructions for Utah Special Fuel User (SFU) Renewal Application and Decal Request

TC-938 Rev. 3/03

**READ THIS FIRST:** Read this information before you complete this form.

- If you have exempt use of Utah tax paid fuel, you may file for a refund on a quarterly basis, using form TC-942, Application for Undyed Diesel Fuel Tax Refund. You are required to sign both the "Record Statement" signature and the "Fuel Certification" signature, below.
- If you purchase fuel without the proper Utah tax paid, you will be required to file a return, form TC-922, due and payable at the Tax Commission on or before the last day of the month following the reporting period. You only need to complete the renewal information and sign the "Record Statement" signature below. Do not sign the "Fuel Certification" below.
- If you are anticipating a refund or you have bulk fuel storage, maintain detailed mileage records and summaries, detailed fuel purchase records, and bulk disbursement records for vehicles traveling in Utah.

### Renewal Application

Complete and return the entire renewal application to renew your SFU permit and decals. Return within 10 days.

### Corrections - Business Name, Address and Telephone Information

If corrections need to be made to your business name, address or telephone number, then note the corrections in the area provided above.

### Ownership Changes

If there is an ownership change or if the account number preprinted on this application is incorrect, you must contact the Tax Commission, (801) 297-7705 or toll free 1-800-662-4335 ext. 7705 for instructions.

### SFU Permit

Your SFU permit will be sent to the current address listed on our SFU account file. A copy of the permit must be kept in the cab of each SFU qualified vehicle.

### SFU Decals Display

Each SFU qualified vehicle may display two decals, one on each side of the vehicle cab.

### Bulk Fuel

Check the appropriate box below concerning your bulk fuel.

### Non-Utah Travel

If you regularly travel in jurisdictions other than Utah, contact our office for an IFTA application, TC-920F. Do not renew your SFU permit.

☐ Yes ☐ No **Do you have bulk storage facilities?**

If "Yes," list supplier(s): \_\_\_\_\_

☐ **CANCEL SFU Permit** (Cancel date: \_\_\_\_\_)

Mail to :  
Utah State Tax Commission  
SFU Renewal  
210 N 1950 W  
SLC UT 84134-8140

Enter the calendar year (Jan - Dec) for which you are renewing. ➡	Year
Enter the number of SFU decal sets needed	
Business name	
SFU account no., federal ID, or SSN	U.S. DOT number
Telephone number	

### Fuel Certification

I certify that all of my fuel purchased for the prior year has had the proper Utah taxes paid at the time of purchase. In addition, no dyed or otherwise non-Utah paid fuel was consumed in any of my vehicles which operate on the highways of this state.

X  
Signature

Date signed

### Record Statement

I acknowledge that I will comply with reporting, payment, record keeping and license display requirements. I agree that Utah may withhold any refunds due if I become delinquent paying fuel or other taxes. Failure to comply with these provisions are grounds for revocation of my SFU permit. I certify that the information contained herein is true, correct, and complete.

X  
Signature

Date signed